

# The Nevada Association for the Education of Young Children Bylaws

## Article I-Name

The name of this organization shall be the Nevada Association for the Education of Young Children, hereafter also referred to as the NevAEYC.

## Article II-Purpose

The purposes of the NevAEYC shall be:

### Section 2.1.

- (a) To serve and to act on behalf of the needs, rights, and well-being of all young children in Nevada and their families, with special emphasis on developmental and educational services and resources for a diverse population.
- (b) To foster the growth and development of the membership in their work with, and on behalf of, young children.

## Article III-Membership

**Section 3.1. Eligibility.** Anyone interested in promoting the purposes of this Association may become a member upon payment of annual dues.

**Section 3.2. Levels of Membership.** All members of the NevAEYC are also members of either RAEYC, SNAEYC, or are At-Large members, and are members of the National Association for the Education of Young Children (NAEYC) and are entitled to the privileges of membership in accord with the membership categories of those respective associations.

**Section 3.3. Classes of Members.** The categories of membership shall be Comprehensive, Regular, and Student. The Board shall have the authority to establish additional classes of members.

**Section 3.4. Rights of Members.** All members, upon payment of all annual dues, shall become eligible for all rights, benefits, and responsibilities of membership as set forth in the bylaws and policies of each level of the Association.

**Section 3.5. Dues.** Membership dues shall be determined by the Board. Any member who fails to remit his or her dues for the current membership year within three (3) months of its start shall no longer be considered an active member.

**Section 3.6. Membership Year.** The membership year shall be one year from the date of joining and is renewable each year on the anniversary date.

**Section 3.7. Annual Meeting; Quorum; Voting.**

- (a) The annual meeting of the members of the Association shall be held as part of the annual meeting of the entire Association at such place as the Board may determine.
- (b) The membership shall be informed by mail of the date and place of the meeting no later than four (4) weeks prior to the meeting. A quorum of members shall be necessary to transact business at the annual meeting or in any written ballot. Article IV-Administering Body

**Section 4.1. Name.** The administering body shall be called the Governing Board (the "Board").

**Section 4.2. Powers and Duties.** The Governing Board shall supervise, control, and direct the affairs of the Association, shall determine its policies or changes therein within the limits of the bylaws, shall actively promote its purposes, and shall have discretion in the disbursement of its funds. It may adopt such rules and regulations for the conduct of its business as shall be deemed advisable, and may, in the execution of the powers granted, appoint such agents as it may consider necessary.

**Section 4.3. Composition.**

- (a) The Governing Board shall consist of the officers (President, President-elect and/or Past President, Vice President for Public Policy/ Public Education, Vice President for Educational Development, Vice President of Membership, Vice President of Communication & Technology, Secretary, Treasurer, and Treasurer-Elect), a representative from each affiliate group and up to eight appointed at-large Governing Board members, elected by the membership of the Association. The size of the Governing Board is subject to change at its discretion; however, the number shall not be less than eight (8) or more than twenty (20).
- (b) No person shall serve on the Board unless that person is a member of the Association.
- (c) Offices and Board members shall be elected on a rotational basis to take office January 1 in the year of their election for a term of two years or until their successors are elected and qualified, unless she or he is earlier removed or resigns.
- (d) No Board member or officer shall serve more than 2 successive terms in the same position.

**Section 4.4. Meeting.**

- (a) There shall be at least one meeting of the Governing Board during the membership year. Special meetings of the Board may be called by written request of the President or at least five (5) Board members.
- (b) Notice of any meeting of the Board shall be deemed to be duly given to a Board member (1) if mailed or faxed to the Board member at least four (4) days before the day on which such meeting is to be held, or (2) is delivered to him or her personally or orally, by telephone or otherwise, not later than the day before the day on which

such meeting is to be held. Each such notice shall state the time and place of the meeting and the purposes thereof.

**Section 4.5. Quorum and Voting.**

A simple majority of the Governing Board must be present at the Board meeting to constitute a quorum.

**Section 4.6. Resignation or Removal.**

- (a) An officer or Board member may resign at any time. The resignation shall be made in writing and shall take effect at the time specified therein. The acceptance of a resignation shall not be necessary to make it effective.
  
- (b) An officer or Board member may be removed, with or without cause, by mailed ballot in which members representing twenty-five percent (25%) of the total number of current members participate or at any regular or special majority of the voting members, voting either in person, or by proxy, or as otherwise permitted by law. No officer or Board member shall be removed at a meeting of members entitled to vote, unless written notice of such meeting is delivered to all members entitled to vote, and the notice explains that a purpose of the meeting is to vote upon removal of one or more directors named in the notice.

**Section 4.7. Vacancies.** Vacancies in the Board shall be filled by the Board. Each person chosen to fill a vacancy on the Board shall hold office until the next annual election of Board members, or, if so determined by the Board, until the expiration of the term of the vacant position.

**Section 4.8. Executive Committee.** The Executive Committee shall be charged with carrying out the functions of the Board between meetings of the Board, and the actions of the Executive Committee shall be acts of the Board. The Executive Committee shall consist of the five (5) principal officers of the Association. The Executive Committee shall meet at the call of the president or, at the written request of three (3) members of the Executive Committee, in the interim between meetings of the Board to consider and take action upon any business presented. A complete report of each meeting of the Executive Committee, including the Treasurer's report, shall be made to the Board as soon as practical after any meeting. A majority of the Executive Committee shall constitute a quorum. A vote of a majority of Executive Committee members present at a meeting at which a quorum is present shall be required for action by the Executive Committee.

Article V-Officers

## **Section 5.1. Principle**

### Officers of NevAEYC

President  
President-elect  
Past President  
Vice President: Public Policy/Public Education  
Vice President: Educational Development  
Vice President: Membership  
Vice President: Communication & Technology  
Secretary  
Treasurer  
Treasurer-elect

## **Section 5.2.**

### Specific Qualifications:

- Membership in NevAEYC
- Agreement to fulfill the specific job description
- Agreement to attend at least 75% of governing board meetings and at least 50% of membership meetings
- Demonstrated leadership ability
- Experience in supervision
- Skill in working within groups
- Commitment to the mission of NevAEYC
- Commitment to read minutes of any meeting not in attendance for.

## Article VI-Elections

### **Section 6.1. Elections.**

- (a) Elections shall be accomplished by December of each year by mail vote or by a vote at a membership meeting as determined by the Governing Board. Election results shall be published in the first issue of the Association newsletter following the completion of the election.
- (b) Elections shall be determined by a simple majority of the members voting.
- (c) Blank or incorrectly marked votes will not be counted.

**Article VII-Committees.** The President, with the approval of the Governing Board, shall appoint as many standing and special committees as are determined necessary to fulfill the purpose the Association. The powers, duties, and qualifications for appointment to such committees are specified in the *NevAEYC Policy & Procedures*.

**Article VIII-Fiscal Year.** The fiscal year shall be from January 1 through December 31 or such other 12-consecutive-month period as the Board may designate.

**Article IX-Parliamentary Authority.** Modern Parliamentary Procedure shall be the parliamentary authority of the Association.

**Article X-Amendments.** These bylaws may be amended, repealed, or altered, in whole or in part (1) by a majority vote at any meeting of the Association; provided that a copy of any amendment proposal for consideration shall be mailed to the membership at least thirty (30) days prior to the date of the meeting; or (2) by approval of the members through a mail vote in accordance with the provisions of Article III, Section 7.

**Article XI-Dissolution.** NevAEYC may be dissolved at a membership meeting called for the specific purpose by a majority vote of the Governing Board. Upon dissolution of the Association, any remaining funds shall be distributed to one or more 501 © (3) organizations selected by the Governing Board.