



Attendance:

Board Members	Present		Present
Peggy Pulver	Present	Lillie Englund	Present
Shelly Nye	Present	Crystal Swank	Present
Jennifer Kalas	Present	Catherine Lyons	Present
Margot Chappel	Excused	Alice LeDesma	Present
Anna Severens	Excused	Sherry Waugh	Excused
Mardene Wright	Present	Margaret Oberg	Excused
T.E.A.C.H. Staff		Student Chapter Members	
Whitney Leathers	Present	Lisa Cohen	Excused
		Angela Davis	Present

Minutes taken and submitted by Shelly Nye, Treasurer.

Meeting commenced at 9:50 am

1. Opening, Introductions

Crystal introduced Angela Davis, President of TMCC Student Member Club.

2. Minutes from previous meetings:

Crystal moved to approved as is. 2nd by Lillie.

3. Old Business

A. T.E.A.C.H Early Childhood Nevada – Personnel change, TEACH/TMCC Collaboration

- Program Report sent via email to Board. Report does not include #'s this time because still mid-semester. Currently have 8 new contracts for spring with 12 pending and a few more in the south. Staff has been busy working on Fall reimbursements and database clean up. Working on getting all recipients on the Registry. Work on self-study follow up is almost complete; copy of database will be shared with NC soon. Whitney reported that communication between she and the TA office has improved dramatically. Development of marketing materials has been put on hold until more pressing work is complete. Feedback from T.E.A.C.H. article in NevAEYC newsletter has been very positive.
- Danielle and Whitney will attend the Public Policy Forum in Washington in February.
- Save the date for the first T.E.A.C.H. recipient event scheduled for April 15, 2010 from 6:30 – 9:00 pm at the Tuscany (in conjunction with state conference).
- Staffing Changes: Kimber has resigned. Last day will be January 1, 2010. Last day in office is December 18th. Whitney has developed a Personnel Plan that includes promoting Danielle to the Project Counselor position, hiring a new Admin Asst. in the north and suggests cost of living raises for Erin and Tina in the south. Plan was shared with the Personnel Committee on 11/24/09. Board discussed plan at length. Several members expressed concern with offering raises during a time of economic strife. Others supported the proposed plan so

- long as the changes fall within budget. Whitney shared that T.E.A.C.H. staff all sign an agreement indicating that raises are contingent on funding. Crystal moved to accept the proposed changes for Kimber, Danielle and the hiring of a new Admin. Asst. in the north. 2nd by Lillie. Crystal also moved to table the decision regarding pay raises for Tina and Erin until after evaluations have been submitted to Personnel Committee. 2nd by Mardene.
- TMCC/T.E.A.C.H. Collaboration: Sue Turbow has been working with 4 Head Start Agencies (CSA, Washoe Tribe, Reno/Sparks Indian Colony and Carson City) to develop a cohort of teachers that will complete their AA degrees in 3 years. # in cohort is not know at this time, but likely to be at least 15. HS is proposing that TMCC offer special sections of their ECE classes only to the cohort. HS would pay for the instructor to offer courses. A new part time Project Manager position will also be created for approximately 10 hours per month to provide TA, advisements, tutoring, etc. to cohort group. Question about where to house this person and whether it might make sense to run payroll through T.E.A.C.H. since they will be working so closely together (cohort will all be T.E.A.C.H. recipients). If so, NevAEYC would require a MOU and 5% administration fee. Whitney will check to see if adding person to payroll will have implications on the Worker's Comp policy. Crystal will ask Sue to create the MOU.
 - Office will be closed December 25th – January 1st.

B. E-votes - \$500 for mixer at NAEYC Conference approved

- Over 30 people attended mixer. A good time was had by all. Peggy came in \$51 under budget.

C. Board Reports

- President – E-Subscriber Model Pilot, NAEYC Conf, Resignations and appointments, Change of fiscal year, ads for newsletter, Annual Report, January meeting, PDI
 - E-Subscriber Model Pilot – changed name from “E-Subscriber” to “E-link”. Nevada is 1 of 4 states asked to participate in pilot. E-link is aimed at consumers on the NAEYC website. Shoppers will be directed to a link to join E-link for \$25 in order to receive extra benefits. State gets \$5 for each new E-link. The hope is that people will move from E-link into regular membership. Catherine motioned to approve NevAEYC participating in the pilot. 2nd by Lillie.
 - NAEYC Conference – Great sessions. Lillie enjoyed (Joan London's?) session. Mardene picked up some good information about conflict of interest polices and legal ramifications for non-profits and plans to follow up on that information. Peggy will share information about fiduciary responsibilities at January meeting. Jennifer enjoyed sessions on QRIS and said that Nevada is right on track.
 - Resignations and Appointments: Debbie Tarantino has resigned as Treasurer. Carla Spillman has resigned as Personnel Committee Chair. Jessi Torero continues to work out of state. Crystal motioned that the Board accept a text message Jennifer received from Jessi as confirmation of her intention to resign as Secretary. 2nd by Catherine. Peggy has appointed Tina Springmeyer as Secretary as of January 1, 2010. Michelle Tannock will also be appointed to VP of Membership following the 2010 Board election. Board members will email Peggy with suggestions for Rural Member at Large representative. Mardene asked whether an election

has to be held when candidates are running unopposed. Board felt that would be guided by the Affiliate's by-laws.

- Peggy has received approval from Gwen/NAEYC Affiliate Liaison to change our fiscal year to match the fiscal year of T.E.A.C.H. Crystal moved to change NevAEYC's fiscal year from the calendar year, Jan. – Dec., to July 1 – June 30 to match T.E.A.C.H.'s fiscal year. 2nd by Shelly. Shelly will discuss this with Barb/ARC.
- Ads for Newsletter – No takers yet. Board feels prices are okay as is. Peggy suggested that if we ever do receive money for newsletter ads, that we give gift certificates to individuals whose stories are published. Board liked the idea.
- Annual Report – Peggy will be sending requests prior to January, to each Board member to solicit information for the annual report and asks that everyone take some time to provide information.
- January Meeting – Scheduled for 1/27/09 in Las Vegas at UNLV in the multipurpose room. Peggy asks that exiting members come prepared to hand over position-specific information to help new members transition. Lunch will be provided. Barb from ARC will be invited to attend to help with the Treasurer transition.
- PDI – Crystal received funds to attend. Budget supports two Board members to attend; President and VP of Professional Development. Catherine will be on east coast at that time and will find out about airfare costs. She may be able to receive support from the Affiliate Rep. meeting that she is required to attend at the same time.
- Affiliate Council Rep – NAEYC Conf, Public Policy
 - Report given by Lillie. NAEYC is rolling out "Right Choice for Kids" website aimed at helping parents choose quality child care and supports NAEYC accreditation. Link to this website will be added to NevAEYC website. NAEYC met their budget, primarily due to the new fee-based DAP test. NAEYC is considering moving to direct deposit for membership reimbursements to affiliates, will be working to engage to dissolve the 96 of 300+ affiliates that are called "silent" (no contact with national), and is discussing a new system for processing memberships that VP Membership will want to be aware of.
 - The Las Vegas Review has not yet published NevAEYC's response to the article regarding the child care licensing regulation process. Lillie asked the Board to approve sending the letter to Legislators. It was suggested that it be directed toward Representative Carlton with a request to share with others. Lillie moved to proceed with forwarding the letter to Carlton. 2nd by Jennifer. Board also supported the letter, with an explanatory paragraph, be posted to the NevAEYC website. Lillie will forward this information to Crystal.
- Treasurer – Audit update, 2010 Budget
 - 2007 and 2008 audits are complete and were emailed to Board on 11/24/09. Accounting firm has agreed to complete the 2009 audit and tax return based on the fees charged for previous audits at a price of \$6500 and \$900 respectively. Hopefully T.E.A.C.H. will be able to cover expenses again for 2009. If not, fees will have to be built into the 2010 budget.
 - Peggy and Shelly met to work on a draft budget on 11/24/09. Budget will be emailed to Board and an e-vote will likely occur to adopt budget before the end of the year. Might have a deficit but currently have

approximately \$90,000 (carry over) in reserves that can be tapped into if necessary.

- VP of Communication & Technology – Website Facelift
 - Crystal has been discussing changes/updates to the NevAEYC website with Cal. Price ranges from \$900 - \$1500 depending on the level of changes we want. \$900 would be comprised of taking the existing content and migrating it to a new template. The higher end at \$1500 would include a new event calendar with search options, new images and could include a blog and gallery. The estimated timeframe if Cal begins working on it January is 2-3 months. Shelly moved to approve the website facelift at the \$1500 level. 2nd by Crystal.
- VP of Membership
 - Jennifer reported that she has 30 qualified new members for the Clorox scholarship and 10 renewals. Board supported moving ahead with the 30 new members and 4 renewals (enough funding for 34 new memberships). Jennifer will send out a letter to the winners and the list of names to Crystal for inclusion on the website. She will also submit an article for the next newsletter.
- VP Professional Development
 - Catherine reported that they are expecting a profit of approximately \$4500 for the mini-conference held on 10/24/09. Profit will be split between NevAEYC and SNAEYC. She is researching whether it is feasible to bring in Bev Bos for another event in Vegas Fall 2010. Peggy shared that she is working on a training day in Elko. Perhaps the profit from this event can be used as seed money for that event since the original intention was to alternate the professional development day between the north and the south, opposite of where the state conference occurs.
- VP of Public Policy – No report.

D. Committee Reports

- Accreditation – No report.
- Board Development/September Retreat
 - Board discussed whether the retreat is a valuable use of funding and time. Most felt it important to meet in person to review and reflect upon goals. Jennifer suggested that it be determined year to year whether it needs to be an overnight event or not, depending on what is on the agenda. Catherine offered that September can be a challenging to meet. The Board will discuss possible new date/month at the January meeting.
- Conference
 - SPONSORS NEEDED! Catherine reported that scholarship funds are looking pretty good despite initial concerns. Her goal at this point is to get the keynote covered. She will be asking Lakeshore to donate plastic bags to give out at registration. Lakeshore has donated \$3500 in addition to setting up the classrooms. No revenue from exhibitors this year (non-profits only). Ad space will be for sale. \$500 sponsors will receive a ½ page ad; \$1000 sponsors will receive a full page ad.
- Educational Development – No report.
- Development – No report.
- Personnel – No report.
- Nominations – Ballot

- Alice explained the process she has followed to solicit nominations, etc.. Because all candidates are running unopposed, the Nomination Committee decided not to mail out a postcard and opted for e-vote. To date, 40 votes have been received via Survey Monkey.

E. Affiliate/Student Chapter Reports

- RAEYC – Teacher/Educator of the Year
- SNAEYC - Teacher/Educator of the Year
 - Mardene reported that she and Margaret are hard at work on this and hope to have everything in place by January.
- Student Chapters – UNR, TMCC – No report.

4. New Business – None.

5. Miscellaneous Business

- Peggy shared that Gwen/NAEYC Affiliate Liaison has agreed to come to the March Board meeting as part of our TA option through NAEYC. It's not clear at this time who is covering her travel. Peggy will clarify. Board did not feel it necessary that Gwen stay a day extra to meet with the Executive Committee.

Meeting adjourned at 12:00 pm.