

NevAEYC Board Meeting
March 19, 2008

Board Members Present: Heather McEnulty, Teresa Byington, Christine Matiash, Crystal Swank, Debbie Tarantino, Peggy Pulver, Sherry Waugh, Margaret Oberg, Shelley Nye, Alice LeDesma, Sue Turbow

Student Members Present: none

Staff Present: Whitney Leathers

Guests: Ana Severens

- I. Opening The meeting was opened at 9:05am by Christine Matiash.
- II. Previous minutes
 - a. November minutes read and motion to approve by Sue, 2nd by Debbie. Motion carried.
 - b. January minutes read and motion by Sue to approve with following changes: "\$60,500" to "\$16,500" and "consume" to "assume"; 2nd by Peggy. Motion carried.
- III. Old Business

President's Report-

- a. TEACH proposal is out! Christine is uninvolved with the grant process because of job conflict, but Patti Oya is involved. Patti has been encouraged to forward the email with the RFP to organizations. Sue suggested seeing if Advisory Board would be interested in helping Catherine with the grant. Crystal, Sherry, and Peggy are willing to help write the TEACH proposal.
- b. Management Services- Crystal, Christine, and Catherine responded to the email from Sherry. Services are broad, and the represent all sorts of organizations. Sherry reported on the types of services they offer. He offered a conference call to discuss options and costs. We will talk to him regarding conference, website, etc. and discuss if the cost is feasible.

TEACH-

Whitney handed out paperwork on recipient breakdowns. There are currently 51 active recipients, 1 pending, and 7 inactive. TEACH had 7 on a waiting list. Two recipients graduated in Fall 2007 with AA Degrees in ECE. One recipient is continuing to complete her Bachelors. Whitney and her staff are up to date on the scholarships, and now spending more time on being more efficient with paperwork. The Advisory Board is putting together policy, for example, that a student must meet with a faculty advisor and sign off that they have a plan. TEACH will then have projections and have an idea of what they're paying. All applications have been accepted, so there is no wait list, so they will be making center visits to recruit. The Board will receive the manual when completed.

The database is ready from North Carolina. We needed our server, which we obtained. There was a conflict and questioning from the IT dept at 680 S. Rock about uploading databases. It's been approved, but IT too overwhelmed so TEACH dept. keeps getting "bumped" in priority.

Treasurer-

All Conference scholarship money has been received. All other monies coming in slowly. An area of concern is our business address, we need to have one address that the state controller has for vendors. Also need a place of business for the IRS letter. Worker's Comp Insurance was a concern of Debbie's and asked if we have any for our employees. It was stated that it should be paid from our payroll leasing company, but Debbie has not noticed any fees. Debbie will check into who or what we have for Worker's Com. Insurance. We will hold off on an address until we speak with the management company. If we hire them, that would solve the problem. It was suggested that we use the 680 S. Rock address for Reno, and then use a second address for the South.

Board Reports-

Add Alice to email list for reports.

V.P. of Educational Development-

Sue is concerned for the direction the committee is going. What role/direction do we want the NevAEYC in workshops to take in the future? Shelley said she is working with Cooperative Extension and sending survey to trainers to get a database of qualified trainers. Does NevAEYC want to use these trainers for workshops, or support that who are not in Apprenticeship or TEACH? Offering "upper level" courses/workshops for Directors and leadership teams, bringing in speakers to speak to these people. Extended studies, certificate program, etc. would be something to offer. We need to focus on strategic goals and tailor these programs to meet goals. Sherry mentioned her center is hosting Bev Boss on October 11, 2008. Sue thanked the Board for the ideas and it helps her focus. Thoughts were thrown around with the Bev Boss date, to combine it with a Director's Luncheon with Bob Siegel at TMCC on Friday. Also include a Train the Trainer with the NV Registry. Sue and Ana can work together to build this event in October. Ana was asked to chair the Development Committee. She accepted.

2008 Conference-

80 presenter proposals were accepted. Most of the time slots are an hour and a half and some are 3 hours. Catherine wanted to select a chair for the 2009 conference to put in this years bulletin. Many comments were said concerning this..... the Board will take this request under consideration, but no one came forward to chair. Several Board members offered to be on the committee, but not chair. Catherine also wanted the location and dates, but not to conflict with other organizations conferences. Board suggested printing that "plans are in motion for the 2009 conference in Reno, see website for details".

IV. New Business

Action Item: *Post the monthly Board minutes for public view on the website.*

Discussion: The SNAEYC and RAEYC minutes are posted currently. Board doesn't seem to mind posting the minutes. Executive and Personnel minutes will not be for

public view. Crystal moved to post Board approved minutes on the website excluding Personnel or Executive meeting minutes. Sherry 2nd motion. **Motion carries.**

Sherry moved we post the annual budget for public view. Sue 2nd motion. **Motion carries.**

Licensing Board Public Hearings-Alice can represent NevAEYC in the North. Need to find someone from Board to represent the South.

Nevada Registry Updates- Shelley distributed the program updates that showed participants and trainings. There are 800 active Career Ladder participants and over 12,000 trainings were approved since Oct. 2004.

Brochure- Just waiting form National, but probably will not have for the April Conference. Crystal is submitting the flyer to the committee for distribution at the conference.

V. Misc. Business

Sherry talked about the documentary “The Power of Play”. Her center is interested in doing a public screening during the Week of the Young Child, but there are some logistical problems. She will email for the links to the website. Could we show this at the April Conference? A continuous loop would work well at the registration table, or an actual class for hours? There are discussion questions for application after the video. Sherry will try to book a place in Reno and promote accordingly. We will try to get NV Registry hours at the conference for the video.

VI. Adjournment

- a. Meeting adjourned at 12:00pm

Respectfully submitted,

Heather McEnulty
Board Secretary