

NevAEYC Board Meeting
October 17, 2007

Board Members Present: Catherine Lyons, Heather McEnulty, Teresa Byington, Sue Turbow, Christine Matiash, Crystal Swank, Patti Oya, Debbie Tarantino, Peggy Pulver

Student Members Present: Ikaika Regidor

Staff Present: none

Guests: Denise Finley- Head Start

- I. Opening The meeting was opened at 9:45am by Catherine Lyons.
- II. Previous minutes were read and additions were made. Add Heather McEnulty and Cal Anderson to Communication&Tech Committee, add Heather McEnulty and Denise Finley to Membership Committee. Change wording of Professional Development Committee to Educational Development Committee. Minutes were approved as changed unanimously.
- III. Old Business

President's Report-

BYLAWS- following changes discussed to be voted on by the membership:

Section 4.3 (a) The size of the Governing Board is subject to change at its discretion; however, the number shall not be less than eight (8) or more than twenty (20).

Section 4.5 (b) Remove all wording currently in Bylaws and replace with E-voting practices.

Change any "Professional" wording to "Educational" in sections 4.3 and 5.1

Section 6.1 (a) Remove the wording "in accordance with Association bylaws and policies". (b) add wording "simple majority" and add (c) Blank or incorrectly marked votes will not be counted.

Motion by Patti Oya to revise section 6.1 Elections. 2nd by Crystal Swank. Motion pass 7 YES 0 NO

Motion by Crystal Swank to put revised bylaws on website and to notify the membership that bylaws will be a voting item on the ballot. 2nd by Sue Turbow.

Motion pass 7 YES 0 NO

POLICY AND PROCEDURES- Christine reviewed the current Policy and Procedures for Section Two, Voting Practices and the following was discussed:

Section I –

- Add Yes/No to the Ballots for membership to choose, even when opponent is running unopposed.
- In event of a tie, the Governing Board will vote for either person. Other options can be discussed as needed.
- Someone running unopposed and does not get simple majority vote, refer to Bylaws 4.7 Vacancies
- Add interview process (current President will interview President-Elect, current Treasurer will interview Treasurer-Elect, all other positions will be interviewed

by a member of the Nominating Committee). Nominees will be put on the slate based on the recommendations of the Nominating Committee.

- Section C. Elections be eliminated from Voting Practices procedures
- *Motion by Christine Matiash the in the job description of President-Elect that it read the nominee must have at least one year experience on NevAEYC State Board. 2nd by Catherine Lyons. Motion pass 7 YES 0 NO*
- *Motion by Patti Oya Can a candidate run for more than one position? 2nd by Teresa Byington. Discussion- No, there would be a chance that they could win both positions. Talk to the person in the interview process and the person needs to make a decision on one of the positions they were nominated for. There should be no discussion on who else is running, to influence their decision on which position they choose. Motion fail 0 YES 7 NO*

Section II-

- Replace section with Roberts Rule of Order
- Action items require a quorum per bylaws

Section III-

- Add time for discussion (2 days)
- Add time for vote (3 days)

Adopt-A-Family- Per Christine, Betsy suggested we give back to the community by using some of our “extra” money to support a family this holiday season.

Motion by Catherine Lyons - The Board uses approx \$100 in NevAEYC monies to support Adopt-A-Family as a service project. 2nd by Christine Matiash. Discussion- Where do we stop when it comes to giving money to services that don't support our mission? Let's use the money to foster mini-grants for membership, conference, and to further our mission. Motion fail 1 YES 6 NO

Note: November Agenda item- discussion on spending extra money on projects. Field to Finance Committee or Development Committee

Treasurer- Motion passed unanimously through e-voting for our books to be audited. DEC monies were sent to their account. Treasurer Policy and Procedures will be available in November. Debbie and Betsy will provide the Governing Board with a dollar amount of our overage this year.

Development Report- November 3rd is the south Educational Development Day. So far it was reported that 13 total have signed up.

Communication Report- Crystal asked that the Board members sign up to the listserv so she can see if it is working correctly. The email was sent previously in the week with the directions on how to sign up. There will be 2 listserv's available; 1st list is one way communication, i.e. newsletters, announcements, etc, 2nd list will be in a discussion board format which could be used for public policy items, questions, ideas, etc. Cal Anderson is the only one that can upload to our website. There is nothing in writing with a time frame for him to upload. Catherine Lyons requests that there is a turn-around time (example 2 weeks). At this point, it is not an option, but it is usually done within a couple of days once in Cal's hands. Red flag items that need to be up immediately and Crystal will accommodate as best she can. Items preferred in word document. Cal can convert any word document into a .pdf if needed for print.

Note: November agenda- Add discussion on meeting our needs after conference.

2008 Conference- There is a new hotel preparing a contract for our 2008 Conference. South Point has not been accommodating to our organization so we're looking for other options. We will need to update our website as soon as we sign a new contract.

IV. New Business

- a. Crystal and Sue came up short in funding for the Chicago conference in November. *Motion made by Catherine Lyons that NevAEYC pay the difference for these ladies to attend. 2nd by Peggy Pulver. Motion pass 7 YES 0 NO*
- b. Email Crystal revised minutes
- c. Heather will email updated Governing Board Contact List
- d. Change Agenda name from "Executive" to "Governing" *Motion made by Catherine Lyons to change agenda name. 2nd by Teresa Byington. Motion pass 7 YES 0 NO*
- e. Crystal sat next to Jill Durby on the plane and speak with her about our organization and our mission. We would like to follow-up with Denise Tanata to get in contact with Jill Durby on our mission for Early Childhood. We need to also encourage our membership to attend the January 19th caucus and try to set up transportation?
- f. The date and time of the networking event at the Chicago conference is still uncertain. 30 people have RSVP'd for this event. Preference is Wednesday as Thursday conflicts with another event. Should we limit the money spent for catering? We would not charge a cover fee, NevAEYC would pick up any expense, including door prizes. Christine will email Board after receiving the catering menu. *Motion on the table that Christine and Catherine will make the executive decision on catering in Chicago. 2nd by Heather McEnulty. Motion pass 7 YES 0 NO*
- g. Catherine recommends purchasing two copies of the abbreviated version of *Robert's Rules*; one for the president and one for the secretary. Both individuals should bring the copies to all board meetings including the retreat.

V. Adjournment

- a. Meeting adjourned at 12:10pm

Respectfully submitted,

Heather McEnulty
Board Secretary